

**SOLTERRA HOMEOWNERS ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**SEPTEMBER 14, 2020**

**OPEN FORUM**

There were questions on the City of Lakewood's tree requirements and the Design Review Process.

**CALL TO ORDER**

The meeting was called to order at 4:36 pm via a Zoom call. Directors Gregory, Smith, Pries, and Nagel were present. Director Korzen had an excused absence. Also present was Ms. Heinze with Overlook Property Management.

**CONFLICT OF INTEREST**

The Board stated there was no conflict of interest.

**APPROVAL OF MINUTES**

A motion was made by Director Smith to approve the minutes from the August 10, 2020 Board of Directors meeting. The motion was seconded by Director Gregory. The floor was open for comments. No comments were made. The motion was unanimously carried.

**FINANCIALS**

A motion was made by Director Smith to approve the financials for August 31, 2020. The motion was seconded by Gregory. The floor was open for comments. No comments were made. The motion was unanimously carried.

**LEGAL UPDATES**

Collection Status Report-The Board reviewed the collection status report. No action was needed.

**MANAGEMENT ITEMS**

Ms. Heinze explained the process of the Budget Ratification and Annual Meeting via Zoom. She also stated the HOA Lock Box address would be changing and she will be notifying the owners soon.

**UNFINISHED BUSINESS**

Ms. Heinze reviewed the policy regarding flags and signs in the community. A motion was made by Director Smith table the policy. The motion was seconded by Director Gregory. The floor was open for comments. No comments were made. The motion was unanimously carried.

The Board discussed having the attorney create a Rules and Regulations document. A motion was made by Director Smith table the policy. The motion was seconded by Director Nagel. The floor was open for comments. No comments were made. The motion was unanimously carried.

Director Pries asked the board for comments on his covenant violations process. The board asked that the email be resent and added to the next meeting packet.

**NEW BUSINESS**

Ms. Heinze stated one position was available for election at the Annual Meeting.

**ADJOURNMENT**

There being no further business to discuss, a motion was made to adjourn the meeting at 4:36 pm by Director Smith. The motion was seconded. The floor was open for comments. No comments were made. The motion was unanimously carried. The next meeting will be the Annual Meeting October 26, 2020 at 6:30 pm via Zoom.