

Auto pay is now available to the Solterra Homeowners Association. Please return this form to Overlook Property Management, 6860 S. Yosemite Ct. #2000, Centennial, CO 80112 by the 25th of the month prior to your payment due date. Please, do not forget to include a voided check. **Only current charges can be paid with auto pay, if you have a past due balance, you must include payment for that amount with this form.** If you have any questions, please call Nicole at 303-991-2192.

**Solterra Homeowners Association
Authorization for Automatic Payment of District Assessments**

Name: _____

Address: _____

City, State, Zip: _____

Solterra Homeowners Assoc. Account #: _____ Telephone: _____

I authorize Overlook Property Management as Agent for the Solterra Homeowners Association to instruct my banking institution to make current assessment payments from the account listed below. I understand this authorization may be revoked at any time by notifying Overlook Property Management in writing.

Financial Institution: _____

Routing Number: _____

Account #: _____

Account Type: ____ Checking or ____ Savings

*******Attach a voided check here.*******

- Auto pay debits are taken out of your account on or around Jan. 5th of each year. A payment is due Jan 1st of each year.
- Auto pays returned for insufficient funds and closed accounts will incur a \$25.00 service charge and auto pay privileges will be revoked.
- All changes to auto pay must be requested in writing and must be received by Overlook Property Management no later than the 25th of the month prior to your next payment due date.
- Please keep a copy of this form for your records.

Signature: _____ Date: _____